



KAMOGELO ORPHAN AND VULNERABLE CHILDREN PROJECT
TIRISANYO CATHOLIC COMMISSION, P.O. BOX 42, GABORONE, BOTSWANA
phone + 267 – 3934213/4 e-mail kamogeloproject@gmail.com
website kamogeloproject.wordpress.com

INFORMATION ABOUT THE KAMOGELO VOLUNTEER INTERNSHIP PROGRAM

REQUIREMENTS

The Kamogelo Orphans and Vulnerable Children Project caters around a hundred children in Tsolamosese, Mogoditshane 45 minutes from Gaborone Station with public transport. We welcome volunteer interns in **early education** and **administration**. In addition, special knowledge in **fund raising/grant writing** is particularly welcome.

As a volunteer intern, you will work with the children in the classroom, as well as in the office. Skills and previous experiences in both areas are required, although you may choose to focus on one of the two. The following requirements are applied:

- Completed or on-going degree in social work, education, administration, or other relevant areas.
- Previous professional experience working with children in English, PE, music, childhood development and/or other relevant areas.
- Previous professional experience working as an administrator in businesses and/or non-profits.
- Excellent computer skills, especially Microsoft Office and web design.
- Fluent English in both written and spoken form.
- Knowledge in fund raising/grant writing

The program accepts applicants throughout the year. Long-term volunteers are prioritised, but you may enquire if short-term volunteer work is needed as well, if you have knowledge in a special activity for the duration of your stay that can be worked into the long-term schedule. For individuals, we recommend a minimum one-month stay to become integrated in our work and have a meaningful experience.

Working hours: Monday to Friday 8AM – 14PM

Semester 1 2012: 10 January – March 30

Semester 2 2012: 17 April – 29 June

Semester 3 2012: 7 August – 23 November last Friday of November

FUNDRAISING PROPOSALS

The running and most essential needs of the Kamogelo Daycare Centre through Kamogelo OVC Project depend solely on the grace of two donors. The project benefits from every fundraising proposal, no matter how limited. Thus, it is recommended that every volunteer prepare fundraising ideas. To begin the process in your home country is most convenient.

Examples of past successful fundraisings:

- Funding (field trips, school uniforms, heaters, food, etc.)



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- Used computers, clothes and shoes
- A teddy bear for each child through Mother Bears (USA)
- Teaching materials (children's books, educational games)

ACCOMODATION

There are numerous guest houses and lodges in the area. If you would like us to help you with accommodation, please include that request in the application.

HOW TO APPLY

To apply for the Kamogelo Volunteer Internship Program, please send the **application form** completed with a **statement of purpose, CV** and a **professional or academic reference letter** to kamogeloproject@gmail.com no later than two months prior to your proposed arrival.

Thank you for your interest in the Kamogelo children's future!